

Council of the University of California Retiree Associations (CUCRA)

Meeting Minutes, October 22, 2014, UC Berkeley

OFFICERS:

Lee Duffus (UCSC), Chair; Marianne Schnaubelt (UCI) Vice Chair/Chair-elect; Deanna Falge Pritchard (UCD), Secretary; John Dahl (UCLA), Treasurer; Jeff Garberson (LLNL), Information Officer; Marian Gade (UCB), Past Chair

ASSOCIATION REPRESENTATIVES AND OTHERS:

Jennifer Anderson (UCSC), Roger Anderson (UCSB), Lynn Bailiff (UCB), Janis Dairiki (LBNL), Robert Daly (UCR), Trudy Forte (LBNL), Gail Harden (UCSF), Adrian Harris (UCLA), Ted Hillyer (UCD), Carole Hilton (LLNL), Patricia Hom (UCB), Marquerite Jackson (UCSD), Iola James (UCB), Rick Keller (UCD), Kurt Lauridsen (UCB), Robert Mann (UCSB), Doug Morgan (UCSB), Sandra Norberg (UCSF), Anthony Norman (UCR), John Pitts (LLNL), Rod Rose (UCLA), Summer Scanlan (UCB), Dori Schack (UCSC), Susan von Seeburg (UCOP), Mary Wells (UCSC)

CENTER DIRECTORS:

Sue Barnes (UCD), Cary Sweeney (UCB), Jeri Frederick (UCI), Eddie Murphy (UCLA)

Agenda Item	Discussion	Action / Responsibility / Deadline
1. Call to Order, Welcome & Announcements	<p>Chair Lee Duffus called the meeting to order at 1 pm. He thanked Berkeley for hosting the meeting and introduced Kurt Lauridsen, the new President of the Berkeley Retiree Association who in turn introduced Iola James, the Past President.</p> <p>Get well cards for Les Martin and Chuck Mansfield were circulated for signatures. Also a photo of all the UC attendees at the AROHE Conference and Conference Program were circulated.</p>	
2. Review & Approval of the Agenda	The agenda was approved as presented.	ACTION: Meeting agenda approved.
3. Approval of the Minutes of the May 1, 2014 Meeting	Minutes were approved as presented.	ACTION: May 1, 2014 minutes approved.

4. Treasurer's Report	John Dahl presented the CUCRA Fall 2014 meeting Financial and Budget Reports. As of Sept.30, 2014, assets totaled \$50,104 and as of Dec. 31, 2014 assets are projected to be \$46,670 (assets include a \$2,535 CD belonging to the Travel Group). Year end income and expense figures are projected to show a net surplus of \$140 with the Travel Group contributing 62% to the total yearly income.. The 2014 Variance Report shows projected income exceeds the budgeted amount and projected expenses less than the budgeted amount.	
5. Introductions	Carrie Sweeney, the new director of the Berkeley Retiree Center, was introduced. CUCRA members and guests introduced themselves.	

<p>6. Discussion/Action Items</p>	<p>UCSD Proposal to Revise the Dues Structure</p> <p>Marquerite Jackson presented a UCSD proposal to address the considerably high amount (because of its large membership) it pays in dues to CUCRA in relation to the benefits derived from CUCRA. To rectify this she proposed the following two options for consideration.</p> <p>Option 1. Associations would pay a set fee based on four bands of membership size with the largest band ranging from 600+ members.</p> <p>Option 2. Associations continue to pay under the present system but cap the amount paid at 1000 members.</p> <p>After considerable discussion, a motion was passed to table the proposal.</p>	<p>ACTION: UCSD will consider if it wants to pursue this further.</p>
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<p>6. Discussion/Action Items , cont.</p>	<p>Budget, Bank Balance and Per Capita Dues</p> <p>Jeff Garberson questioned the large cash balance and suggested that a total be agreed on (\$15,000 - \$20,000) as a working reserve and any balance above that be used to reduce or eliminate fees. Reducing fees has a direct positive impact on all locations whereas charging fees and then spending excess funds in other areas, such as initiatives, doesn't benefit everyone. The discussion that followed touched on using the additional funds to cover CUCRA meeting expenses, eliminating registration fees for CUCRA meetings and looking at funding new initiatives.</p> <p>Proposal to Approve the CUCRA Grants Program</p> <p>Before discussing the Grants Program, Marianne Schnaubelt reported that CUCRA provided funds, separate from the Grants Program funds, to Jenny Anderson (UCSC) to represent CUCRA at the AROHE Conference.</p> <p>For the Grants Program, proposals were received from Davis, Irvine and Santa Cruz. The proposals were reviewed by a three person committee (Jeff Garberson (chair), John Dahl, and Les Martin). The total amount available was \$1,500, of that \$600 was awarded to Irvine and \$500 to Santa Cruz. The committee looked for proposals with new initiatives that would involve retirees. Comments made raised issues about fully or partially funding</p>	<p>ACTION: the Executive Board will give this further consideration and report back.</p> <p>ACTION: For the Spring 2015 meeting Marianne Schnaubelt will prepare guidelines that clarify the Grants Program including review of the committee membership, criteria for proposals, timelines and total funding amounts.</p>
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	requests, changing the total grant fund amount, changing the submission date, clarifying the guidelines and asking for submission of project reports.	
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<p>6. Discussion/Action Items , cont.</p>	<p>Budget John Dahl reviewed the 2014 Variance and Proposed Budget documents. The Financial Trend Analysis was prepared to use as a basis for developing the 2015 proposed budget. For 2015 budgeted expenses are expected to be \$10,106. The motion to accept the budget was amended by a motion to increase the Grants Program amount to \$5,000.</p> <p>Nominating Committee Report Janis Dairiki, chair of the Nominating Committee, thanked committee members Les Martin and Marianne Schnaubelt and presented the committee report nominating officers for two year terms: Chair - Lee Duffus Vice Chair - Marianne Schnaubelt Secretary - John Pitts</p> <p>AROHE Participation Report Jenny Anderson's report on the AROHE Conference had been distributed as well as Lee Duffus' report. Jenny Anderson remarked that she experienced</p>	<p>ACTION: Budget approved as amended.</p> <p>ACTION: Nominations approved.</p>
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	<p>openness and positive attitudes among AROHE participants with a willingness to share. Specific suggestions include making efforts to reach out to UC Staff Assembly and Alumni Associations. Lee Duffus said that he was answering more questions than he was asking. He suggested reaching out to other institutions that are not members of AROHE such as Sue Barnes has done in convening NORCALROC. Thanks were expressed to both Jenny Anderson and Lee Duffus for their reports.</p> <p>A copy of the slides of the conference and attendance information is available on the AROHE website. (See AROHE.com).</p>	
7. Topical Roundtables	<p>Membership Communications</p> <p>Susan von Seeburg, Convener, reported that most associations use email alert and newsletters to communicate with its members. There was general consensus that Facebook was not the best way to communicate because it required monitoring and updating.</p> <p>Financial Sustainability</p> <p>Rob Mann, Convener, reported on ways that associations maintain financial sustainability such as: on line renewal of members and paying by credit card; seeking matching funds from other departments; and, Retire Center's help to increase association's membership.</p>	ACTION: Members were asked to submit recommendations for roundtable topics

8. Adjournment

The meeting was adjourned at 3:45 p.m.

Minutes prepared by Deanna Falge Pritchard, December 5, 2014