

Council of the University of California Retiree Associations (CUCRA)

Meeting Minutes, November 4, 2013, UC San Francisco

OFFICERS:

Lee Duffus (UCSC), Chair; Marianne Schnaubelt, Vice Chair/Chair-elect; Marguerite Jackson (UCSD), Secretary; John Dahl (UCLA), Treasurer; Jeff Garberson (LLNL), Information Officer; Marian Gade, Past Chair

ASSOCIATION REPRESENTATIVES AND OTHERS:

Jennifer Anderson (UCSC), Janis Dairiki (LBNL), Bob Daly (UCR), Linda Everman (UCI), Cal M Franklin (UCI), Gail Hardin (UCSF), Adrian Harris (UCLA), Ted Hillyer (UCD), Iola James (UCB), Allan Jensen (UCB), J Lewis (UCOP), Robert Mann (UCSB), Debra Martin (UCSB), Barbara Nichols (UCD), Sandra Norberg (UCSF), Rosemary Norling (UCSD), Anthony Norman (UCR), Hugh Pates (UCSD), John Pitts (LLNL), Deanna Falge Pritchard (UCD), LaVonne Rochon (UCOP), Rod Rose (UCLA), Rod Seeger (UCSF), Louise Taylor (UCB), Richard Thale (UCSF), Margaret Warren (UCSF), Mary Wells (UCSC)

CENTER DIRECTORS:

Sue Barnes (UCD), Patrick Cullinane (UCB), Jeri Frederick (UCI), Eddie Murphy (UCLA)

Agenda Item	Discussion	Action / Responsibility / Deadline
1. Welcome & introductions	Chair Lee Duffus called the meeting to order at 1:00 PM. Each attendee was asked to introduce him/herself. L Duffus also noted that three guests from CUCSA (Council of University of California Staff Assemblies) had been invited to attend and would be introduced after they arrived	Attendees asked to sign attendance sheet being circulated
2. Review and approval of April 24, 2013 Minutes	Minutes were approved as corrected after initial distribution of Draft	ACTION: April 24, 2013 minutes approved

3. Review of agenda & housekeeping items	<p>Chair Lee Duffus thanked UC San Francisco for hosting the meeting and introduced Sandra Norberg to review logistics at UCSF</p>	
4. Officer's Reports	<p><u>Chair – Lee Duffus</u></p> <ul style="list-style-type: none"> • Attended telephonic meeting of UCRS Advisory Board (UCRSAB) in May. Sole agenda item was to consider administration's recommended UCRP contribution rates to become effective 7/1/14. Contributions are from active employees and their employing units. The recommended changes are to reduce UCRP's unfunded liability. Approved by Regents at June meeting. • Attended UCRSAB regular June meeting. Agenda and minutes posted on AtYourService website. M Schnaubelt to attend November meeting for L Duffus • At invitation of Ken Feer, chair of CUCSA, attended as observer at September meeting at UCSC. This led to invitation for K Feer and two colleagues to observe CUCRA meeting and join executive committee for dinner to explore areas of mutual interest • With CUCEA Chair, Doug Morgan, co-authored letter to President Janet Napolitano welcoming her and introducing CUCRA and CUCEA and their 54,000+ retired faculty and staff. President Napolitano is invited to join Spring meeting in April at UCSB • Continued to work with Los Alamos and Livermore associations to establish effective relationship with their respective Lab Management; enlisted Joe Lewis to assist in this effort • At suggestion of John Dahl, and assistance of Sue Barnes at UCD Retirement Center, with executive committee designed first-ever survey of member associations. All associations participated with exception of Los Alamos Lab • 	
	<p><u>Vice Chair/Chair Elect – Marianne Schnaubelt</u> Thanked Sue Barnes and UC Davis for administering the survey via Survey Monkey and for analyzing results; Survey results were distributed prior to the meeting by the Information Officer. Highlights of the survey include:</p>	

	<ul style="list-style-type: none"> • The first Retirement Association organization was established in 1980 (PARRA) with remainder founded in 1980s and early 1990s • Dues are fairly similar across all associations • There are varying numbers of Board members and frequencies of newsletter distributions • Several concerns were raised that will be addressed by the Executive Committee and discussed further at the April meeting 	
	<p><u>Secretary - Marguerite Jackson</u> This is M Jackson's final meeting as CUCRA Secretary (after serving 3 years); she will continue as UCSD CUCRA representative</p>	
	<p><u>Treasurer – John Dahl</u></p> <ul style="list-style-type: none"> • Presentation of financial report and balance sheet showed that CUCRA remains in very good financial standing with a surplus of about \$7000 • An audit of CUCRA financial records for 2012 was completed by Bob Crawford (now retired from UCLA), Pro Bono, who commended the CUCRA website and the Treasurer's work • CUCRA received substantial funds from the Travel Interest Group. Detailed review of 2013 expenses and 2014 budget and ideas for use of surplus to follow during discussion period • Budget for 2014 was approved following discussion period 	<p>ACTION: Moved and seconded to approve budget. Budget approved.</p>
	<p><u>Information Officer – Jeff Garberson</u> All is going well. Roster was distributed for correction and updating.</p>	
	<p><u>Travel Group -- Rosemary Norling</u></p> <ul style="list-style-type: none"> • Thanked members for supporting the Travel Group • Collette Vacations reports likelihood that over \$15,000 will be credited to CUCRA from 2013 trips 	<p>ACTION: Association Presidents and Center Directors were asked to notify R Norling of correct contact for each newsletter and/or website to insure travel</p>

	<ul style="list-style-type: none"> • R Norling thanked Anne Wolfe for printing information about travel opportunities in New Dimensions on a space available basis • Collette Vacations sends R Norling names of persons signing up for trips for which CUCRA is credited; information provided does not include campuses or any other personal information • L Duffus thanked R Norling on behalf of CUCRA and noted that our fortunate financial position is because of funding from the Travel Group 	<p>information is sent to them; she asked that copies of published newsletters also be sent to her</p>
<p>5. Action Items</p>	<p><u>Nominating Committee: Janis Dairiki</u></p> <ul style="list-style-type: none"> • The two positions on rotation for nominations are Treasurer and Information Officer. Both incumbents (J Dahl, Treasurer and J Garberson, Information Officer) have agreed to be nominated for another term • The Secretary position has one year remaining on the current term; Deanna Falge Prichard has agreed to be nominated for Secretary for a one-year term <p><u>2014 Budget: J Dahl and L Duffus</u></p> <ul style="list-style-type: none"> • UCSF meeting expenses are much higher than other campus locations • Executive Committee agreed to recommend system to augment efforts and expenses to host meetings • R Seeger (UCSF) noted that historically Chancellor's offices would help fund meetings but that is no longer the case at several campuses • M Gade noted it is unfair to penalize campuses for hosting CUCRA and that CUCRA underwriting could help offset campus costs • Although Travel Group income is high this year; 5 year average is about \$3000 per year; Executive Committee suggests allocating \$1500 to UCSF and to UCSB (Fall meeting hosts) • A Harris noted that there is over \$40,000 in the bank and members and administrations might "look askance" if this balance gets too large; J Garberson asked if there were legal/IRS issues if balance is 	<p>ACTION: Moved and Seconded to approve Nominations; candidates for office were approved unanimously</p>

large; A Harris responded that likely IRS would not find this a problem so long as mission is non-profit; J Dahl suggested keeping balance under \$50,000 to reduce likelihood of perception that CUCRA has "lots of money"

J Dahl brought forward a motion to establish a Reserve Account. Purpose of a Reserve Account is to set aside funds that are not earmarked for other purposes. Many comments followed regarding possible uses for a Reserve Account:

- Funds could be used to send others to Conferences (e.g., AROHE)
- Scholarship/endowment could be developed in name of CUCRA; could be used to support members who can't attend due to lack of funding
- Charge no registration fees for CUCRA meetings; S Barnes noted that registration fees help support expenses and have never been excessive
- Eliminate membership dues if Travel Group is doing well; suggested possibility of "suspending" dues rather than "eliminating" dues
- J Pitts asked what is R Norling's priority for funding since most of a potential Reserve Account would come from Travel Group funding
- R Norling suggested Executive Committee recommend uses for funds
- H Pates asked if there is succession plan for R Norling when she chooses to retire as Travel Group leader; R Norling noted she has no plans to discontinue this service at this time
- Several suggested support for campuses with flexible amounts depending upon needs
- P Cullinane suggested possibility of support for graduate student to conduct a defined research project on some topic of general interest to our members

JBC Report: Adrian Harris

- JBC Report will be presented during the joint CUCRA/CUCEA session. Joe Lewis from UCOP will be present for this discussion
- Distribution for Report was discussed to include President Napolitano,

ACTION: Motion made and seconded that reserve account be set aside in an amount equal to average of prior 2 years' total membership fees. The amount would be adjusted each year depending on average total membership fees of prior two years.

MOTION TABLED pending recommendation by Executive Committee at Spring Meeting

ACTION: Moved, seconded and approved to accept, adopt, and

	<p>Nathan Brostrom, Peter Taylor, Dwaine Duckett, and Academic Senate Representatives</p> <ul style="list-style-type: none"> • A Harris noted that the JBC was started when CUCRA was established; however, no progress was made until CUCEA Chair Bob Wilde arranged to meet with President at the time to discuss "What can UC do for benefit of retirees" 	send JBC Report to appropriate individuals.
7. Topical Roundtables 8. Campus Reports	Roundtables and Campus Reports were suspended for this meeting due to lack of time	
9. Adjourn	Meeting adjourned at 3:45 PM.	

Minutes prepared by Marguerite Jackson, Secretary 11/17/2013; revised 12/13/2013