

Motion to Amend CUCRA Standing Rules to Address Reserve Requirements and Use of Surplus Funds

This motion asks to amend the CUCRA Standing Rules to address reserve requirements and use of surplus funds as follows:

CUCRA will seek to maintain a reserve equivalent to two years' worth of operating expenses (Required Reserve Balance) to protect the Association from future downturns in travel program participation, inflationary increases, and unanticipated expenses. The Required Reserve Balance will be adjusted annually. At the end of a fiscal year (December 31), the Treasurer will determine the extent of any remaining surplus funds after the Required Reserve Balance is met and will allocate those funds for the benefit of the CUCRA membership, in the following priority:

- a.) To mitigate an increase in dues that might be required in the event that there are increased operational expenses and a projected deficit in the coming year;
- b.) To cover the meeting expenses of the Fall and Spring Joint CUCRA/CUCEA Meetings and the Fall and Spring CUCRA and CUCEA Meetings (including registration fees but not elective costs such as any networking dinner/reception); and,
- c.) To distribute any remainder after a.) and b.) have been covered to the member associations using the following formula: 50% will be distributed on an equal share to all member associations and the remaining 50% will be distributed on a pro rata share basis to member associations whose members and guests utilized the travel program during the past fiscal year.

Should the Required Reserve Balance fall below the two years' target, there shall be no distributions until the target is achieved.