

Council of the University of California Retiree Associations (CUCRA)

Meeting Minutes, Oct 25, 2018, UC Berkeley

OFFICERS, CENTER DIRECTORS, ASSOCIATION REPRESENTATIVES AND OTHERS IN ATTENDANCE:

Sue Abeles (UCLA), Lynn Bailiff (UCB), Sue Barnes (UCLA), John Dahl, Treasurer (UCLA), Janis Dairiki (LBNL), Bob Daly (UCR), Jim Dolgonas (UCOP), Jeri Frederick (UCI), Marion Gade (UCB), Jeff Garberson (LLRA), Jill Halvaks (UCI), Gail Harden, Secretary (UCSF), Adrian Harris (UCLA), Marguerite Jackson ((UCSD), Mary Johnson (UCR), Joe Lewis, Vice Chair (UCOP), Robert Mann (UCSB), John Meyer (UCD), Bill Newton (UCOP), Sandra Norberg (UCSF), Patti Owen (UCB), Pat Price ((UCI), Marianne Schnaubelt, Chair (UCI), Antonia Sweet (UCB), Kris Thornton (UCBRC), Frank Trueba (UCSC).

1. Call to Order

Chair Marianne Schnaubelt called the meeting to order at 8:30 am.

2. Chair's Comments - Marianne Schnaubel

- * Marianne read a letter written by Rachel Nava explaining the reason and apologizing for missing yesterday's meeting. We will try to reschedule Rachel to speak at a future meeting.
- * The issue of reading powerpoint slides was addressed with RASC. We will continue to reinforce the message that this needs to be avoided.
- * Bob Daly was thanked for his work on the web site. He is half done with his effort to improve readability on a smart phone.
- * John Meyer and Roger Anderson were thanked for their work on the Retiree Health Insurance Design Working Group.
- * The board members were thanked for all their hard work.

3. JBC Report - Marianne Schnaubelt

Although the report had not been distributed, there was a lengthy discussion. A vote was taken to approve the report. There were 8 abstentions so it did not pass. Marianne summarized the discussion to say that if we approved the report it would be with an annotation that the Health Care Facilitator access to information is still an open issue. We did not discuss or vote after the break. The JBC report with one amendment was approved by mail vote after the meeting.

4. Secretary's Report - Gail Harden

The minutes were accepted unanimously with one correction: change the sentence that says the Survey will be sent to the Regents to "We discussed sending the survey to the Regents."

5. CUCRA presentation at AROHE - Lynn Bailiff

At the AROHE conference in Atlanta, Lynn Bailiff and Cary Sweeney accepted the AROHE award for the UC Retirees Advocates, Ambassadors, Assets Survey on behalf of CUCRA. The presentation was made to 50-60 people. Lynn and Cary staffed a table at the conference where the reports were available and they discussed the report with conference attendees.

6. Survey Committee - Sue Barnes

Sue presented lessons learned from the group working on the survey. A 56 page document, including attachments, was written for future reference.

* Suggested expertise for committee members:

- Survey Design
- Response Interpretation
- Report Writing (Journalistic writing)
- Publication/Graphic design
- Laboratory Experience
- Medical Entity Experience

* Suggestions for Survey:

- Update the survey questions with suggested changes including clarifications
- Test the survey with a limited group
- Work with RASC to get random sampling for the survey and for help with funding
- Start collecting photos early, permission is needed

* Suggested Time Line

- June 2020: Identify Committee Chairperson
- Early September 2020: Form Committee
- November 2020 - January 2021: Finalize Questionnaire
- February - March 2021: Conduct Survey
- April - July 2021: Write Report
- July - August 2021: Design, Layout Report
- September 2021: Print Report
- October 2021: Distribute Report to Reps
- Late October 2021: Follow Up at CUCRA meeting

* We will use the calendar year for the next survey.

* It was suggested that we have a similar design to the Emeriti survey.

* There was a discussion about how we can collect the specific amount of donations made by retirees.

* Motion was approved unanimously to accept the proposed adjusted timeline.

7. Nominations Committee Report - Joe Lewis

Joe made a pitch to identify officer material for future elections. A suggestion was made to distribute a short bio of the candidates prior to the meeting. Another suggestion was to collect a short bio from all members identifying interests, skills, etc.

Bob Daly conducted the election. The slate was unanimously approved.

- Marianne Schnaubelt, Chair
- Joe Lewis, Vice Chair
- Gail Harden, Secretary

8. Open Enrollment - Joe Lewis

New to Open Enrollment is an AD&D plan with very good rates. However, when Joe called about it, the provider, Prudential, knew nothing about it and said to call our benefits department. The tele-

phone number they gave us was for UC Path. Joe has discussed this with Michael Waldman who will follow up.

9. Revision of Bylaws - Jim Dolgonas

Two changes were made to the bylaws:

1. Officers will serve without compensation
2. The Vice Chair is the Chair of the Nominations Committee and appoints the members.

A motion to approve the Bylaws was passed unanimously.

10. Revisions to Standing Rules - Jim Dolgonas

Three changes were made to the Standing Rules:

1. The paragraph about non-payment of dues has been revised to more accurately reflect the many possible circumstances of delay or nonpayment of dues and the results of each.
2. The procedure for voting with the use of a roll call vote was deleted (Item 4).
3. The deadline for the Chair of the Nominations Committee to forward the proposed slate of nominees for Council office for distribution is September 15. Numerous dates for interim deadlines were removed.

The changes were approved unanimously.

11. Treasurer's Report - John Dahl

The Treasurer's Financial Report was presented by John. He reviewed CUCRA's financial standing, particularly the cash position as of September 30, 2018. He then reviewed his financial projections through December 31, 2018. This gave a representation of how CUCRA would end the calendar year. John reviewed the actual to budget variance report for the year and also the activity trends over the past years. He pointed out that travel expense was a bit higher than expected for a variety of reasons. Reviewing these costs and projecting into the future would be helpful because they are categorized as "core" costs under the new financial format, thereby having a direct impact against fees assessed and collected from the campuses.

As part of the report, last year's five-year fee structure and analysis was included. The analysis has been updated with current year campus retiree counts as of October 2018. John pointed out the "take away" was that all campuses/labs remained in the same tier. However, under the five-year plan, campus/lab fees for 2019 will rise.

There was discussion from the Council concerning the retiree count provided by UCOP. John acknowledged the concern saying he would ask each campus for their retiree count and then provide a reconciliation to the Council at the Spring 2019 meeting regarding UCOP's retiree count.

Having reviewed CUCRA's financial status, John presented the 2019 Proposed Budget. He explained the rationale for changes referring to last year's budget and this year's proposed financial activity. A request was made that John send out an explanation of the dues along with the invoices to the Retiree Associations.

A motion was passed unanimously that the 2019 proposed CUCRA budget and fee structure be approved as presented.

12. Travel Program - Marianne Schnaubelt

CUCRA received four good applications for the Travel Coordinator position. We will have a Travel committee with one Coordinator. Transition plans are in place. Bob Daly needs site to point to for travel information on the CUCRA web site. Working with a different travel agent will be considered

13. UCRS Advisory Board - Marianne Schnaubelt

Chairs of CUCRA and CUCEA are ex-officio members of the UCRS Advisory Board and Vice Chairs are invited to attend meetings as well. Suggestions were made to ask UCRS to cover travel expenses. Some Retiree Associations might also be willing to contribute.

14. Closing Comments - Marianne Schnaubelt

The cost of meetings continues to remain an issue. Everything that contributes to cost is on the table. We may discuss at the Spring meeting.

We may have time for small group discussions at the spring meeting. Send topic ideas to Marianne. One suggestion was for each campus to do a short presentation of innovative things they are doing.

Meeting was adjourned by Marianne Schnaubelt at 11:45.

Minutes written by Gail Harden, CUCRA Secretary, and edited by Marianne Schnaubelt, Joe Lewis, and John Dahl.